

OREGON STATE BAR – DEBTOR-CREDITOR SECTION

EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday, November 30, 2021 at Noon

Location: Farleigh Wada Witt, 121 SW Morrison St., Suite 600, Portland, OR

Remote Option: Zoom link below

Members in attendance: Margot D. Seitz (Chair), Laura L. Donaldson (Past Chair), Erich M. Paetsch (Chair Elect), Cassie K. Jones (Treasurer), Douglas R. Ricks (Secretary), Penny L. Austin (Member), Rosemary E. Zook (Member), Ava L. Schoen (Member), Jeanne Sinnott (Member), Laura Zaro (Member), Judson M. Carusone (Member), Laura Zaro (Member), with Bik-Na Han (BOG contact) and Karen Lee (OSB Liaison).

AGENDA

1. **Call to Order.** Chair called the meeting to order at 12:06 p.m.
2. **Minutes.** Discuss and vote on minutes from last meeting. Doug will circulate minutes for review and approval after the meeting.
3. **Treasurer's Report.** Presentation from Section Treasurer, Cassie K. Jones regarding (1) the state of the 2021 section budget and reserves, (2) proposed 2022 section budget. EC will discuss and vote on the proposed 2022 section budget. Cassie circulated budget spreadsheet. 2021 – Annual Meeting CLE, Judge Brown retirement dinner came in higher than expected. However, well covered within our reserve. Judson moved to approve budget; Penny seconded. **Motion approved.**
4. **Section Polling Results Discussion and Associated Events** Update from Chair Elect, Erich Paetsch regarding results of section poll (Saturday Session, Annual Meeting/CLE).
 - *Discussion regarding 2022 Saturday Session* - Update from Jeanne Sinnott regarding Loren Scott and Elayna Matthews input regarding whether we should have a 2022 Saturday Session timing and topics. SS Committee wants to have Saturday Session. Discussed possible subsidization by the Section. Reviewed possible requirement for remote attendance. Karen – Bar is still looking to provide guidance on requirements for remote attendance. Also need to keep in mind the planning and timing of the NWBI so that the events do not stack up on one another. Erich – Is this a access issue or strictly COVID driven requirement for remote participation. Karen – It is a bit of both. COVID really opened up video attendance and caused a review of the requirements for providing video access (i.e. hybrid meetings and events). Erich – Saturday Session wants to have the meeting. Do we subsidize the meeting? Do we provide remote attendance? Subsidization cuts into the reserve significantly. Potentially puts the Section at \$6,000 in reserve at EOY 2022. Bigger topic is the level of reserve that should be maintained by the Section. Limit is two years' worth of annual dues. Judson – Does making this hybrid change the dynamic of the Saturday Session? Traditionally, it is a smaller meeting; does a hybrid meeting change that character? Maybe this is a one year break from the tradition. Laura Z. – Maintaining the online component is a cost barrier to providing the hybrid session. Ava – Could we use a firm's system to facilitate? This may be problematic with a hybrid format. However, the Saturday Session is not recorded. Ava moves to instruct SS Committee to move for a meeting that is a breakeven or budget for event to present to EC; Erich seconded. No opposition. **Motion approved.** Cassie to make budget changes to reflect a breakeven for the SS event.

- **2022 CLE and Annual Meeting** – Follow up discussion from last meeting re: location, timing, remote attendance option, etc. Margot – Several venue options; Committee reached out to Best Western in Hood River, Tolovana Inn in Cannon Beach, and Salishan Resort. Salishan has a \$15,000 food minimum, which is higher than most years. A/V cost would appear to be lower. Tolovana would require getting food from another vendor. She would like to see more budgeting data and specifics before deciding on a location. EC could give guidance and input, but not prepared to make a decision at this point. Erich – Survey indicates most of membership favors an in person event (particularly for SS). For Annual Meeting, most attendees prefer in person. Factors for attendance include travel time, scheduling conflicts, and time of year. In person attendance is also highly driven by topics at the CLE conference. Also, all day Friday would be preferred for scheduling. Further discussion had over amount in budget and how to relay this amount to the Committee, as it is being reserved to cover higher than expected expenses (like A/V, as was the case this year).

5. 2022 Executive Committee Elections. Brief update from the Chair, Margot D. Seitz regarding the status of Section voting for 2022 Executive Committee Members and Officers. Margot – Has not received update. Possibly have them by December 6th.

6. Committee Updates – Brief follow up from last meeting (to the extent not covered above) – i.e., updates from only those who indicated that they would report back to the group at this meeting (e.g., Craig and Jeanne) and any others who wish to give updates.

<u>Committee</u>	<u>EC Liaison</u>	<u>Chair</u>
Annual Meeting & CLE	Rosemary Zook	Britta Warren & Tom Stilley
Consumer Bankruptcy	Laura Donaldson	Richard Parker/Laura Donaldson – <i>Laura resigned as chair. No replacement located.</i>
Legislative – Lash case/new matters	Eric Paetsch	Tony Kullen
Newsletter	Margot Seitz	Margot Seitz – <i>she is only going to serve in this capacity for one more year. EC needs to find a replacement or provide direction.</i>
Nominating	Laura Donaldson	Laura Donaldson (past Chair)
NWBI	Craig Russillo	Judge Hercher, Rich Parker, Oren Haker
Pro Bono: (Portland)	Penny Austin	Rich Parker
Pro Bono: (Eugene)	Judson M. Carusone	Steve Behrends (informally)
Pro Bono: Task Force (incl. Bend, Pendleton & Salem)	Ava Schoen	Erika Hente (Lane County), Kristy Wood (Director of Operations), Jill Mallery
Saturday Session/Other CLEs	Jeanne Sinnott	Loren Scott/Elayna Matthews
New Lawyers	Cassie Jones	Cassie Jones
Public Education (Portland and Eugene combined)	Cassie Jones	Britta Warren & Cassie Jones
Website	Laura Zaro	Kent Anderson
Local Rules and Forms	Douglas Ricks	Chris Coyle
Award of Merit	Past-Chair (Laura Donaldson)	Laura Donaldson
Federal Bar Association Rep.	Trish Brown/Conde Cox	

Donation Requests	Chair (MDS)	N/A
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7. Other Business /Adjourn. Group thanked Margot for her service as Chair. Meeting adjourned at 1:32 p.m.