

## OREGON STATE BAR – DEBTOR-CREDITOR SECTION

### EXECUTIVE COMMITTEE MEETING MINUTES

November 3, 2022, at 12:00 p.m.

VIA ZOOM ONLY

(Access Code & Phone Number Circulated Separately)

2022 Members: Margot D. Seitz (Past Chair), Erich M. Paetsch (Chair), Cassie K. Jones (Chair Elect), Douglas R. Ricks (Treasurer), Rosemary Zook (Secretary), Judge Teresa Pearson (Ex-Officio Member), Jeanne Sinnott (Member), Laura Zaro (Member), Craig G. Russillo (Member), Judson M. Carusone (Member), Holly Hayman (Member), Belle Na (Member), Tony Kullen (Member), with Robert Milesnick (BOG contact) and Karen Lee (OSB Liaison).

#### AGENDA

- 1. Call to Order and Welcome. Call to order 12:05. Motion to approve agenda, approved.**
- 2. Minutes (Motion Required).** Discuss and approve minutes for September 29, 2022, meeting (Minutes circulated separately by Secretary). **Motion to approve by Craig, seconded by Cassie.**
- 3. Treasurer's Report.** Presentation from Section Treasurer, Doug Ricks regarding the state of the 2022 section budget and Waiver Update (OSB Fund Carry Over Policy). All reports are available on the OSB website after logging in, accessing the Member Groups Tab, and then selecting the Treasurer Tools option.

Reports available on Treasurer's website. No deviation from last meeting. Waiting for final Oct numbers, which will reflect all expenses from annual meeting. Waiter request submitted on Oct 14<sup>th</sup>. Copies available through Doug. It is looking like we will be able to spend down our reserve. Nothing else to report since last meeting. Contact Doug with questions.

- 4. 2023 Budget (Motion Required).** Presentation from Section Treasurer, Doug Ricks regarding the proposed 2023 Section Budget for discussion and approval (Draft Budget to be Circulated Separately).

Draft budget circulated prior to meeting. Budget is relatively similar to last year's budget, however it makes some assumptions about what the annual meeting will look like next year and where we are going to sit on reserves. After seeing the revenues for the last annual meeting, along with new information about the next meeting, Doug did revise the budget based on those figures.

In terms of projecting where we will sit at the end of the year, there is a column that provides for that. On the revenue side, Doug used actuals and projected on the higher side of expenses.

2022 expense stuck to historic norms. Doug needs updates about newsletter expense but wants to be sure that we are accounting for the new salary.

Judges' reception is accounted for, but Doug is happy to consider thoughts on any changes for this line item.

2023 figures- if things hold true to budget, our carryover budget expects a net loss of 8k. We should not see any reserves next year.

Erich asked the group to consider the expense for the Judges' Reception. Also, the contributions line was historically for moot court, but they have not made that request this year. That may be in place again next year.

Erich asked Margot about Rene's increased salary and that we are good with the current budget and that increase.

Bar dues increase approved by BOG. The bar is looking for ways to find money.

Saturday Session has broken even or made money historically.

Tony asked about how much we need to spend down this year. We are well under the amount, which is about 27k. This appears to be a non-issue at this point and moving forward.

Erich asks peoples' thoughts on approving the budget without certainty on certain line items. Another meeting will be scheduled via Zoom to approve the final budget. Deadline to submit budget is December 3, 2022.

No other thoughts about the budget, per Erich's inquiry.

- 5. 2023 Annual Meeting Update.** Based on membership feedback from annual meeting and comments from the annual meeting committee, Best Western Agate Beach in Newport is location for next year. Pending signed final contract, dates are October 6-7, 2023. Need to have a clear process for future years.

If we want to do a pre-event, Erich can help with fundraising.

- 6. Executive Committee and Officer Nominations (Motion Required).** Past Chair Margot Seitz presentation on proposed slate of nominating subcommittee for discussion and approval.

Nominating committee did the leg work to find volunteers. Proposed slate: Stephen Rahe (Secretary), Rosemary Zook (Treasurer), Doug Ricks (Chair Elect), Cassie Jones (Chair), Erich Paetsch (Past Chair), Members at Large: Jeanne Sinnott and Laura Zaro, and joining them Zach Conway and Daniel Bonham. Margot Seitz and Belle Na will be rotating off.

No discussion about the nominees. **Motion to approve slate, approved.**

7. **Charitable Requests.** Based on budget status, response to request of the Commons Law Center. Discuss request for section support for Pro Bono Bankruptcy Judge's Reception and CLE for April of 2023.

**Erich reports that there are two** pending requests in addition to the Judges' Pro Bono Reception. The 2 requests are for the Classroom Law Project and the Commons Law Center. Are these two requests consistent with our section? **Motion to approve requests denied without further budget information.**

8. **House of Delegates Report.** Chair to discuss report on House of Delegates meeting held on October 28, 2022.

Interesting look 'under the hood'. Things that were approved include dues increase, which is +\$75/member.

Erich mentions a lot of discussion about ethics rules surrounding representing clients with modest means.

Not much else to report.

9. **Good of the Order and Additional Meeting Needs.**

Last meeting date of the year will be November 30<sup>th</sup> at noon via Zoom.

Erich went over agenda items for this last meeting.

**Meeting closed at 12:55pm.**

**Upcoming Dates of Note:**

**Saturday Session (Salem) February 25, 2023**

**Pro Bono Judge's Reception (Portland), April ? 2023**

**Northwest Bankruptcy Institute (Portland) April 14-15, 2023**

**Debtor Creditor Section Annual Meeting (Newport) October 6-7, 2023**