

**OREGON STATE BAR – DEBTOR-CREDITOR SECTION
EXECUTIVE COMMITTEE MEETING MINUTES**

Thursday, November 16, 2023, 12:00 pm

Via Zoom

Members present: Cassie K. Jones (Chair), Douglas R. Ricks (Chair Elect and Interim Treasurer); Stephen Rahe (Secretary), Erich M. Paetsch (Past Chair), Judge Theresa Pearson (advisory member); Daniel Bonham (present after roll call), Zachary Conway, Holly Hayman, Tony Kullen, Jeanne Sinnott, Laura Zaro

Members not present: Rosemary Zook (Treasurer)

Guests present: Karen Lee (OSB Liaison)

AGENDA

1. **Call to Order.** The chair called the meeting to order at 12:05 p.m.
2. **Minutes.** Mr. Ricks moved to approve the minutes of the October 6, 2023 meeting as circulated, the motion passed unanimously.
3. **Treasurer’s Report/2024 Budget Review and Approval.** Mr. Ricks led a review of the proposed 2024 budget that was circulated to the Committee prior to the meeting. The discussion included a detailed review of the Pro Bono Clinic’s funding needs. After discussion, Mr. Ricks proposed two modifications: (1) a reduction of the Community Service line item to \$8,500 based on the clinic’s reported need, (2) an increase of the MCLE Sponsorship Application Fee line to \$700 to reflect actual expense.
4. **Approval of Nominating Committee.** Ms. Sinnott moved to appoint Mr. Paetsch, Ms. Hayman and Michelle Bertolino as this year’s nominating committee. The motion passed unanimously.
5. **Approval of 2024 Slate.** The Committee received the slate of nominees for the 2024 Committee membership, consisting of:

Officers:

Cassie Jones (Past Chair)
Doug Ricks (Chair)
Stephen Rahe (Chair-Elect)
Holly Hayman (Treasurer)
Zachary Conway (Secretary)

New members:

Garrett S. Egan
John Thomas
Ian Wallace
Hon. David W. Hercher (advisory member)

Continuing members:

At Large Member: Daniel Bonham
At Large Member: Laura Zaro
At Large Member: Jeanne Sinnott

Mr. Kullen moved to adopt the slate as received, the motion passed unanimously. Mr. Paetsch encouraged the Committee to consider reducing the number of seats by two, due to reduced section membership and the Bar’s term limits policy.

6. **Pro Bono Clinic Award Recognition Expense.** The Committee discussed future options for volunteer recognition methods. No action was taken.
7. **Newsletter Competition.** Mr. Paetch gave an update on the status of the section's newsletter writing competition.
8. **New Lawyer CLE.** The Committee discussed the status of a special CLE program for new lawyers. Judge Pearson is considering a January event and is working on a location in Eugene.
9. **Donation Request.** Mr. Ricks presented a request for donation from the Civics Learning Project. The Committee voted 5-4, with one abstention, to authorize a donation of \$250.
10. **Other Business.** Mr. Paetsch announced he is staying on as the newsletter liaison. The first meeting of 2024 will be on February 24, in conjunction with Saturday Session.
11. **Adjournment.** There being no further business, the Chair adjourned the meeting at 12:56 p.m.

Respectfully submitted,

/s/ Stephen Raher, Secretary