

**OREGON STATE BAR – DEBTOR-CREDITOR SECTION  
EXECUTIVE COMMITTEE MEETING MINUTES**

Wednesday, August 7, 2024, 2024, 4:00 pm

Via Zoom Only

Members present: Douglas R. Ricks (Chair), Cassie K. Jones (Past Chair), Stephen Raheer (Chair Elect), Holly Hayman (Treasurer), Zachariah Conway (Secretary), Daniel Bonham (Member), Jeanne Sinnott (Member), Laura Zaro (Member), Ian Wallace (Member), Garrett Eggen (Member). John Thomas (Member), Judge David W. Hercher (Advisory Member).

Guest present: Karen Lee (OSB Liaison).

1. **Call to Order.** The Chair called the meeting to order at 4:02 PM.
2. **Minutes.** Ms. Hayman moved to approve the minutes of the May 07, 2024, meeting. The motion passed unanimously.
3. **Treasurer's Report.** Ms. Hayman reported on the 2024 second quarter financials. Projections include a \$12,000 deficit based on projected spending (approx. \$48k) and revenue (approx. \$35.5k) which will pare down the reserve and, consequently, remove the need to seek a reserve waiver. The Committee discussed that \$0 of the \$8,500 budgeted to Community Service expenses have been allocated so far this year. Mr. Ricks discussed a request received from the CEJ and the Committee agreed to advance discussion of that request to the next meeting
4. **NCBJ Event.** Mr. Ricks reported on his discussion with Todd Tracy (from Washington State Bar Association) regarding NCBJ. No monetary assistance from the Section was requested. Registration for the event is open. It will be held September 18-20, 2024. This is the first time the event has been held in the Pacific Northwest.
5. **2024 Debtor-Creditor Section Annual Meeting.** The Committee discussed the Annual Meeting Save the Date email sent by Mr. Ricks on July 16 to the [debcred@forums.osbar.org](mailto:debcred@forums.osbar.org) listserv. The Annual Meeting is set for September 27 and 28, 2024 at the Salishan Coastal Lodge, Salishan Oregon. The Committee discussed and considered a request for the Section to subsidize one of the meals. However, no motion was made regarding the request.
6. **Goals and Assignments for Second Half of 2024.** Mr. Ricks led a discussion regarding outstanding obligations for the Committee for the remainder of the year, additional goals for completion by year end, and assignments for Section committees and subcommittees for remainder of year. The Committee discussed making appropriate updates to the website.
7. **Next Meeting.** Mr. Ricks set the next Executive Committee meeting to September 27, 2024, at 11AM to be held in-person, in Salishan, before the Annual Meeting, and via Zoom. At the next meeting the Committee intends to discuss the Section budget and the Nominating Committee. The Committee discussed its Zoom account. Ms. Lee alerted the Committee to the need for keeping the NWBI planning committee populated. Ms. Sinnott volunteered to address that need. Ms. Jones discussed the need for a new liaison for the newsletter. Mr. Thomas volunteered to address that need.

**8. Other business.** The Committee did not discuss any other business.

**9. Adjournment.** There being no further business, the Chair adjourned the meeting at 4:50 PM.

Submitted by: Zachariah D. Conway, Secretary