

**OREGON STATE BAR – DEBTOR-CREDITOR SECTION  
EXECUTIVE COMMITTEE MEETING MINUTES**

Friday, November 22, 2024, 12:00 pm

Hybrid Format: Sussman Shank LLP, 1000 SW Broadway, Suite 1400, Portland, OR 97205 and via Zoom

Members present in person: Douglas R. Ricks (Chair), Stephen Raher (Chair Elect), Holly Hayman (Treasurer), John Thomas (Member).

Members present via Zoom: Cassie K. Jones (Past Chair), Zachariah Conway (Secretary), Judge David W. Hercher (Advisory Member), Laura Zaro (Member), Daniel Bonham (Member), Garrett Eggen (Member), and Ian Wallace (Member).

Member not present: Jeanne Sinnott (Member).

Guests present: None.

1. **Call to Order.** The Chair called the meeting to order at 12:10 PM.
2. **Minutes.** Ms. Hayman moved to approve the minutes of the September 27, 2024 meeting. The Motion passed unanimously.
3. **2025 Budget.** Ms. Hayman conducted an overview of the proposed 2025 budget which was circulated to committee members prior to the meeting. She reported that annual meeting expenses came in higher than expected but will be covered by the reserve. The 2025 reserve will be much smaller. The Section will have to take a different approach to budgeting/expenses for the future. Discussion included a detailed review of the revenue, including a new \$10,000 line item for sponsorship revenue, and expenses. Mr. Raher moved to approve the budget. Mr. Bonham seconded. The motion passed unanimously.

**Financial Future** Mr. Ricks commented on the Section's financial commitments going forward, challenges in meeting same, and issues for consideration in funding Section operations in 2025 and beyond. Comments included that the Section has been relying on deficit budgeting for years and has now reached a pay-as-you-go basis. Budgets are about choosing. Solutions may include requesting assistance with programming costs from firms and revisiting membership fees.

**4. Nominating Committee, EC Officers and Members.**

Ms. Jones introduced the proposed slate for 2025 Committee membership, thanked Mr. Eggen and Ms. Donaldson of the Nominating Committee for their assistance, and recommended the Executive Committee approve the slate, consisting of:

Past-Chair: Doug Ricks  
Chair: Stephen Raher  
Chair-Elect: Holly Hayman  
Treasurer: Julia Manela  
Secretary: Daniel Bonham

Member-at-Large: Zachariah Conway  
Member-at-Large: Andrew Geppert  
Member-at-Large: Brianna Morrison

Discussion was held over the requirement that the advisory member be added to the slate. Judge Hercher indicated that he will continue as ex-officio/advisory member for 2025. Ms. Hayman moved to approve the slate. Mr. Wallace seconded. The motion passed unanimously

5. **Next Meeting.** The Chair did not set a next meeting.
6. **Other Business.** Ms. Jones suggested that officers send any information about their role to the person who will be taking it next. Mr. Raher requested to be copied on any of those emails.
7. **Adjourn.** The Chair adjourned the meeting at 12:40 PM

Submitted by:  
/s/ Zachariah D. Conway, Secretary